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TRANSITIONAL SCHOOL DISTRICT OF THE CITY OF ST. LOUIS  
SPECIAL ADMINISTRATIVE BOARD  
**OFFICIAL REPORT**  
REGULAR MEETING  
DECEMBER 6, 2018  
ST. LOUIS, MO

**M I N U T E S**

The meeting convened on the above date at the Administrative Building, 801 North 11<sup>th</sup> Street, St. Louis, MO 63101. Those in attendance were Mr. Rick Sullivan, Mrs. Darnetta Clinkscale, Superintendent Dr. Kelvin Adams, and Mr. Jeffrey St. Omer, General Counsel, Mickes O'Toole, LLC, and Ms. Ruth Lewis, Executive Administrative Assistant.

**CALL TO ORDER AND ROLL CALL**

Mr. Sullivan called the meeting to order at 6:05PM on the following roll call.

**AYE:** Mrs. Darnetta Clinkscale, Mr. Rick Sullivan  
**ABSENT:** Mr. Richard K. Gaines

A quorum was present.

The Board and audience recited the Pledge of Allegiance.

**STUDENT/STAFF RECOGNITIONS**

This meeting recognized the student winners of the 9<sup>th</sup> Annual Kevin Coyne Safety Arts contest. The student winners and their grade level were Audrey Brandon (KG), Abel Vazquez-Campuzano (6<sup>th</sup>), Sophia DeCampi (12<sup>th</sup>), Madalynne Faith Dozier (3<sup>rd</sup>), Sherly Vargas Gallardo (8<sup>th</sup>), Mackenzie Gregory (10<sup>th</sup>), Ze'Nylah Mitchell (5<sup>th</sup>), Dylan Nguyen (6<sup>th</sup>), Sergio Ochoa (11<sup>th</sup>), Kyleigh Mae Page (7<sup>th</sup>), Fionn Russell (12<sup>th</sup>), Yajaira Sanabria (12<sup>th</sup>), Magdalena Sisic (5<sup>th</sup>), Elizabeth Stanton (4<sup>th</sup>), Maria Staples (12<sup>th</sup>), Emylee Verdin (11<sup>th</sup>), and Ernest Walker (12<sup>th</sup>). The theme for the 9<sup>th</sup> Annual Arts Contest was *Stand Up To Bullying*.

**PUBLIC COMMENTS**

There were no public comments.

**APPROVAL OF MINUTES**

Mr. Sullivan called for a motion and a second to approve the October 18, 2018 regular meeting minutes. On a motion by Mrs. Clinkscale and seconded by Mr. Sullivan on the following roll call vote, the Board voted to approve the October 18, 2018 regular meeting minutes.

**AYE:** Mrs. Clinkscale, Mr. Sullivan  
**ABSENT:** Mr. Gaines  
**NAY:** None

The motion passed.

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## **SUPERINTENDENT REPORT**

### **INFORMATIONAL ITEMS**

- Mr. Harry Rich, Chairman of the District's Audit Committee and Mr. Jeff Winter of Rubin Brown reported on the District's audit for Year Ended June 30, 2018. The 2018 Audit Report issued by Rubin Brown gave an unmodified opinion concerning the financial statements and an unmodified opinion with compliance to laws and regulations over federal major programs. No material control weaknesses were identified. The financial statements continue to reflect positive financial results and the District continues to build on its fund balances. There was one (1) finding noted in the District's Procurement Policy. Administration acknowledged the finding as noted and moved forward to correct it. Congratulatory remarks were again given to Mrs. Angie Banks, CFO/Treasurer and her full team – Budget, Accounting, Payroll, and Purchasing.
- Mrs. Angie Banks, CFO/Treasurer provided a brief summary report of the FY2018-2019 General Operating Budget (GOB) - Amendment #1. The amendment increases expenditures at a total of \$3.0M; Reading Initiatives (\$1.0M) and Facilities Projects (\$2.0M). The Board has requested administration to consider a larger investment in the Reading Initiatives. The Board approved Amendment #1 to the FY2018-2019 per Resolution Number 12-06-18-02.
- Mr. Roger CayCe, Deputy Superintendent of Operations provided an updated report on Athletic Facilities. Below are the proposed recommendations for athletic improvements/upgrades.

#### 2018-2019 Recommendations:

- Upgrades to Gateway STEM Athletic Field
- Athletic Field upgrades at Roosevelt and Soldan
- Propose use, at a cost, to the City of St. Louis for the use of the Ozzie Smith Baseball Field.

#### 2019-2020 Recommendation

- Athletic Field upgrades at Southwest

#### Other recommended Upgrades (start date yet to be determined)

- Athletic Field upgrades at Northwest and Beaumont

Additional facilities upgrades at other school sites are anticipated. Administration will determine next steps as projects move forward.

- In line with the Athletic Facilities report, Superintendent Adams report on the Football Update. The report offered proposed recommendations for school year 2019-2020. At the November 21, 2017 SAB meeting, Dr. Elizabeth Bender, Associate Superintendent provided a status report on the Athletic Program for the 18/19 school year. The report noted concerning challenges in the operating budget, personnel, and programmatic issues. One of those challenges was maintaining the Football program in all high schools. For example, in order to offer the program for the 18/19 school year, administration reduced football programs at Northwest and Cleveland where these schools were consolidated and co-op with other schools.

In an effort to maintain the football program for the 2019-2020 school year, Superintendent Adams presented the following recommendations. The report was based on District data of current enrollment, projected enrollment, returning 9<sup>th</sup> graders from their respective high school, projected 9<sup>th</sup> graders, and the revision to MSHSAA's by-laws for 2019-2020.

SCHOOLS WITH FOOTBALL TEAMS

OPTION #1	
Soldan	No Change
Vashon	No Change
Gateway STEM	No Change
Miller	No Change
Roosevelt	No Co-Op
Carnahan	Becomes a Magnet School, not a Choice School and students play for Vashon and/or Roosevelt.
Sumner	No program. Students may transfer and play at a Magnet School.
Cleveland	Does not co-op and students play for Vashon and/or Roosevelt
Northwest	No program. Student will not play football.
OPTION #2	
Soldan	No Change
Vashon	No Change
Gateway STEM	No Change
Miller	No Change
Roosevelt	No Co-Op
Carnahan	No Change
Sumner	No program. Students may transfer and play at a Magnet School.
Cleveland	Does not co-op and students play for Vashon and/or Roosevelt
Northwest	No program. Student will not play football.
OPTION #3	
Soldan	No Change
Vashon	No Change
Gateway STEM	No Change
Miller	No Change
Roosevelt	No Co-Op
Carnahan	Becomes a Magnet School Not a Choice School and students play for Vashon, Roosevelt or Sumner
Sumner	Possibly no Change, but must have a minimum of 35 students.
Cleveland	Does not co-op. Students play for Vashon and/or Roosevelt.
Northwest	No program. Student play with....."School to be determined"

- The Superintendent's Initiative for 2019-2020 closed the reports for the December 6, 2018 SAB meeting. Below is a snapshot of the report. The full report can be viewed on the District's website.

ACADEMICS

Data

Realignment of Instructional Practices and Support based on the New State Assessments.

Professional Development

Expansion of Culturally Responsive Training, Year 2.

Curriculum

Reading Program K-8 Support.

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## BUDGET AND FINANCE

Continue System Implementation of the ERP System in.....  
Human Resources/Payroll  
On-line Internet Purchases  
Budget Development and Financial Reporting

## HUMAN RESOURCES

Professional Development for Long-Term Subs. The St. Louis Plan will provide professional development on classroom management/lesson plans.  
Expansion of the St. Louis Teacher Residency Program.  
Tutoring support to current employees to pass certifications exams (*Grow Your Own*).  
International recruitment programs to identify international teaching candidates.  
Equip principals to retain talent and market their schools.

## OPERATIONS

Establish level of cleanliness and maintenance to assure welcoming, clean and safe environment.  
Complete the implementation of the Breakfast in the Classroom Program and the Supper Program.  
Fully implement the GPS Parent Portal tracking system.  
Continue to purchase District-wide safety equipment.  
Continue pursuing initiatives within neighborhood stakeholders.

## STUDENT SUPPORT SERVICES

Redevelopment of the School-Based Health Center at Roosevelt High School.  
Continue the partnership of Monitoring and Support with Barnes Jewish Hospital.

## TECHNOLOGY SERVICES AND ACCOUNTABILITY/ASSESSMENT

RFP's posted for Interactive Panels (*white boards*) and End User Devices (*laptops and desktops*).  
Review and discuss MSIP VI Annual Performance Report Metrics.  
Train staff on new compliance and rules.

## INSTITUTIONAL ADVANCEMENT

### Recruitment Plans

#### Magnet Pools A - B

Conduct follow-ups to those students who were not selected for Pool A and encourage consideration for Pool B and/or Neighborhood Schools.

Facilitate at school events, tours and activities.

#### Neighborhood Schools

Increase efforts to recruit unassigned students inside and outside of District

Partner with principals to develop recruitment strategies specific to their community.

Members entertained questions and comments after each presentation. These presentations can be viewed in their entirety on the District's website.

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**BUSINESS ITEMS - CONSENT AGENDA**

Mr. Sullivan called for a motion and a second to approve Resolution Numbers 12-06-18-01 through 12-06-18-13. On a motion by Mrs. Clinkscale and seconded by Mr. Sullivan, on the following roll call vote, the Board voted to approve Resolution Numbers 12-06-18-01 through 12-06-18-13.

**AYE:** Mrs. Clinkscale, Mr. Sullivan  
**ABSENT:** Mr. Gaines  
**NAY:** None

The motion passed.

- (12-06-18-01)** To approve the acceptance of grant funding from the Parsons-Blewett Memorial Fund in the amount of \$772,443.00 and the Grant Letter Agreement that sets forth the terms and conditions for the grant. The grant is for the St. Louis Plan and related projects.
- (12-06-18-02)** To approve Amendment #1 for Fiscal Year 2018-2019 General Operating Budget. Expenditures include an additional \$3.0M to support reading initiatives and facilities projects. Expenditures will not exceed \$303,000,000 to maintain a balanced budget.
- (12-06-18-03)** To ratify and approve the renewal of an Agency Agreement with Area Resources for Community and Human Services (ARCHS) for the period May 1, 2018 through October 31, 2018 to provide the FY 2018 Child Nutrition - Summer EBT for Children (SEBTC) Demonstration Program to St. Louis Public Schools students on behalf of the Missouri Department of Social Services (DSS). Under this agreement, the District will accept up to \$18,700.00 of grant funds for its services as outline in the grant agreement.
- (12-06-18-04)** To ratify and approve an amendment to Board Resolution Number 05-30-18-18, contract renewals with Robert-Half, K-Force, and Abacus Service Corporation (staffing agencies) to provide individuals for vacancies and temporary positions to extend the use of these services to total departments located at the Administrative Building. These services originally were requested for department specific (Finance). However, the District identified the same need to be present within other administrative offices. The period of services remains the same July 1, 2018 through June 30, 2019.
- (12-06-18-05)** To approve an amendment to Board Resolution Number 04-04-18-28, a contract renewal with Rubin Brown, LLP to increase the cost by \$7,400.00 ~~\$5,000.00~~. As part of the implementation of the BusinessPlus financial software the detailed fixed assets records were reconciled to the financial statements where differences were noted in the calculated accumulated depreciation requiring additional audit work. The period of services remains the same, June 1, 2018 through December 31, 2018. If approved the total cost of these services will not exceed \$197,400.00 ~~\$195,000.00~~.

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- (12-06-18-06)** To approve a contract with Hayes Mechanical to replace the chiller at Stevens Middle School. Work will begin on December 7, 2018 and be completed no later than April 30, 2019, at a total cost not to exceed \$197,725.00, which includes a 10% contingency of \$17,975.00, pending funding availability. This resolution is in response to RFP #OP002-1819.
- (12-06-18-07)** To approve a contract with Mechanical Solutions to replace the chiller at Langston Middle School. Work will begin on December 7, 2018 and be completed no later than April 30, 2019, at a total cost not to exceed \$179,272.50, which includes a 10% contingency of \$16,297.50, pending funding availability. This resolution is in response to RFP #OP001-1819.
- (12-06-18-08)** To approve a contract with Empire Fence to install a fence and electronic gate at KIPP Victory Academy. Work will begin on December 7, 2018 and be completed no later than April 30, 2019, at a total cost not to exceed \$83,095.10, which includes a 10% contingency of \$7,554.10, pending funding availability. This resolution is in response to RFP #089-1718. The project will initially be funded by the General Operating-Capital Budget; 100% of the total costs will be reimbursed by KIPP.
- (12-06-18-09)** To approve a contract renewal with Automated Data Processing Inc. to provide benefit administration services for the period January 1, 2019 through December 31, 2019 at a cost not to exceed \$250,000.00. This is the third year of a 3-year contract. Cost reflects a negotiated 3% increase from the prior year plus an increase in postage for Annual Enrollment mailing.
- (12-06-18-10)** To approve a sole contract renewal with Apple for technology purchases of iPads, Bretford iPad sync carts, professional development, and other peripherals for the period December 7, 2018 through June 30, 2019 at a total expenditure not to exceed \$3,000,000.00.
- (12-06-18-11)** To approve a Memorandum of Understanding with The Curators of the University of Missouri on behalf of the University of Missouri-St. Louis and E. Desmond Lee Regional Institute of Tutorial Education (UMSL/RITE) to provide individualized tutorial support for students attending Gateway STEM High School, Roosevelt High School, Sumner High School, and Vashon High School for the period December 7, 2018 through June 30, 2019.
- (12-06-18-12)** To approve a Memorandum of Understanding with Working In Leadership Development Inc. (WILD) to provide resources for mentors and mentoring initiatives at Stix Early Childhood Center for the period December 7, 2018 through May 24, 2019.
- (12-06-18-13)** To approve a purchase of up to 150 uniforms and other related safety equipment/supplies for the Safety and Security Officers from Leon Uniform Company for the 2018-2019 school year at a total combined cost not to exceed \$31,000.00.

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Mr. Sullivan called for a motion to adopt and approve the 2019 Legislative Platform for the St. Louis Public Schools, **Resolution Number 12-06-18-14.**

On a motion by Mrs. Clinkscale and seconded by Mr. Sullivan, on the following roll call vote, the Board voted to adopt and approve the 2019 Legislative Platform for the St. Louis Public Schools, **Resolution Number 12-06-18-14.**

**AYE:** Mrs. Clinkscale, Mr. Sullivan  
**ABSENT:** Mr. Gaines  
**NAY:** None

The motion passed.

Mr. Sullivan called for a motion to accept and approve the Comprehensive Annual Financial Report (CAFR), and the Compliance Report for the Fiscal Year Ended June 30, 2018 subject to the auditor's correction for submission to the Missouri State Board of Education, **Resolution Number 12-06-18-15.**

On a motion by Mrs. Clinkscale and seconded by Mr. Sullivan, on the following roll call vote, the Board voted to accept and approve the Comprehensive Annual Financial Report (CAFR), and the Compliance Report for the Fiscal Year Ended June 30, 2018 subject to the auditor's correction for submission to the Missouri State Board of Education, **Resolution Number 12-06-18-15.**

**AYE:** Mrs. Clinkscale, Mr. Sullivan  
**ABSENT:** Mr. Gaines  
**NAY:** None

The motion passed.

*{The Board also took action on the November 15, 2018 meeting items. The November 15<sup>th</sup> meeting was cancelled due to inclement weather. Schools and Administrative Offices were closed.}*

Mr. Sullivan called for a motion and a second to approve Resolution Numbers **11-15-18-01 and 11-15-18-02.** On a motion by Mrs. Clinkscale and seconded by Mr. Sullivan, on the following roll call vote, the Board voted to approve Resolution Numbers **11-15-18-01 and 11-15-18-02.**

**AYE:** Mrs. Clinkscale, Mr. Sullivan  
**ABSENT:** Mr. Gaines  
**NAY:** None

The motion passed.

**(11-15-18-01)** To approve a Memorandum of Understanding with the St. Louis Circuit Attorney's Office to work collaboratively with the St. Louis Public Schools to establish Diversion Centers for 5<sup>th</sup> through 12<sup>th</sup> grades at Walbridge Elementary School, Yeatman Middle School, and Carnahan School of the Future for the period December 7, 2018 through June 30, 2019

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**(11-15-18-02)** To approve a Memorandum of Understanding with Amanda Lockett Murphy Hopewell Center to integrate therapeutic, evidenced based mental health services into the school setting thereby providing children, families, school staff, and communities with the support and tools necessary to enhance the overall well-being of children and families for the period December 7, 2018 through June 30, 2019.

**BOARD MEMBER UPDATE(S)**

Mr. Steven R. Carroll the District's Lobbyist provided a summary report on the 2019 Legislative Platform. The Board approved the Legislative Platform per Resolution Number **12-06-18-14**. To review the full details of the Legislative Platform, please see the December 6, 2018 SAB meeting.

**ADJOURNMENT**

There being no further business before the Board, on a motion by Mrs. Clinkscale and seconded by Mr. Sullivan on the following roll call vote, the Board voted to adjourn at 7:17PM.

**AYE:** Mrs. Clinkscale, Mr. Sullivan

**ABSENT:** Mr. Gaines

**NAY:** None

The motion passed.